



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2017 - 31 MAY 2017**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

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Merger of South Sefton College with Hugh Baird College	Mike McSorley mike.mcsorley@sefton.gov.uk Tel: 0151 934 4247	8
Young People and Family Substance Misuse Service	Linda Turner linda.turner@sefton.gov.uk	9
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Flood and Coastal Erosion Risk Management Policies	Paul Wisse paul.wisse@sefton.gov.uk Tel: 0151 934 2959	15
Adoption of the Sefton Local Plan	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556	17
Parks and Greenspaces Working Group	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042	19
Community Infrastructure Levy - Publication Draft Charging Schedule	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558	20
Revenue and Capital Budget Plan 2016/17 - 2019/20	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	22
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Area Committees Working Group	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068	26

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton New Directions Shareholder Report</b> To provide members of Cabinet with an update on the Local Authority Controlled Company – Sefton New Directions.			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2017 Decision due date for Cabinet changed from 12/01/2017 to 02/02/2017. Reason: to allow further consultations to take place between Sefton New Directions and senior local authority officers			
Key Decision Criteria	Financial	No	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Chief Operating Officer of Sefton New Directions; Board Members of Sefton New Directions			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Sefton New Directions Shareholder Report			
Contact Officer(s) details	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Substance Misuse Residential Rehabilitation Programmes Dynamic Purchasing System</b>
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	To seek approval to commence the development of a Dynamic Purchasing System for the external procurement process of Substance Misuse Residential Rehabilitation Programmes. Substance Misuse Rehabilitation Programmes are currently commissioned from a range of service providers based on individual need and requirements.			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Head of Regulation and Compliance; Head of Commissioning Support and Business Intelligence. Consultation with stakeholders and service users will be part of the review informing the Cabinet report.			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Substance Misuse Residential Rehabilitation Programmes Dynamic Purchasing System			
Contact Officer(s) details	Linda Turner linda.turner@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Residential and Care Homes Working Group - Final Report</b> To submit the findings of the Residential and Care Homes Working Group.
Decision Maker	Cabinet
Decision Expected	6 Apr 2017

Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Elected Members and Stakeholders			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Residential and Care Homes Working Group - Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Public Health Annual Report 2016</b> To seek Cabinet approval of the Public Health Annual Report. The Public Health Annual Report is an independent annual report on the health and wellbeing of the Sefton population. It is an opportunity to identify key issues, celebrate success, flag up problems, report progress and, thereby, serve the local population. It will also be a key resource to inform local inter-agency action. This year's annual report is centred on the wider determinants of health. This report will consider the root causes of health inequalities across Sefton, what actions are already being undertaken locally to address these issues, as well as recommendations for future actions. This year's report will be generated in consultation with internal and external partners through a series of workshops.</p>			
Decision Maker	Cabinet			
Decision Expected	6 Apr 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	Elected Members; Heads of Service; Key Stakeholders; Provider Partners; Healthwatch Community Networks
Method(s) of Consultation	Topic based workshops/focus group format
List of Background Documents to be Considered by Decision-maker	Public Health Annual Report
Contact Officer(s) details	Linda Turner linda.turner@sefton.gov.uk

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Merger of South Sefton College with Hugh Baird College</b> As part of the Area Review of post 16 education and skills it is proposed to merge the two colleges in the south of the borough and the two colleges in the north of the borough prior to all four colleges becoming The Sefton College to provide a better post 16 offer for Sefton residents. Because South Sefton College is set up as a school the Council legally need to 'close' it as a school and Hugh Baird simultaneously 'open' it as an FE College.			
Decision Maker	Cabinet			
Decision Expected	16 Feb 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Defined in statutory guidance			
Method(s) of Consultation	Following consideration by Cabinet if approved the process			

	has a defined statutory consultation process
List of Background Documents to be Considered by Decision-maker	Merger of South Sefton College with Hugh Baird College
Contact Officer(s) details	Mike McSorley mike.mcsorley@sefton.gov.uk Tel: 0151 934 4247

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Young People and Family Substance Misuse Service</b> To seek approval to (either continue with existing arrangements or) commence an external procurement process for a young people and family substance misuse service. A young people's service is currently internally provided by the SMASH team within the Children and Adolescent Service. A service for families (Breaking the Cycle) is currently provided by Addaction.			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Head of Schools and Families; Head of Regulation and Compliance; Head of Commissioning Support and Business Intelligence. Consultation with stakeholders and service users will be part of the review informing the Cabinet paper.			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Young People and Family Substance Misuse Service			
Contact Officer(s) details	Linda Turner linda.turner@sefton.gov.uk			



**SEFTON METROPOLITAN BOROUGH COUNCIL  
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Details of Decision to be taken	<b>Children and Adolescent Mental Health Services Working Group</b> To submit the findings of the Children and Adolescent Mental Health Services Working Group.			
Decision Maker	Cabinet			
Decision Expected	6 Apr 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Elected Members, Stakeholders and Residents (Service Users)			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Children and Adolescent Mental Health Services Working Group			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
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Details of Decision to be taken	<b>Peer Review Working Group - Final Report</b> To submit the findings of the Peer Review Working Group.			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2017			

Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Elected Members and Stakeholders			
Method(s) of Consultation	Meetings and Correspondance			
List of Background Documents to be Considered by Decision-maker	Peer Review Working Group - Final Report			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>M58 Junction 1 New Slip Roads - Compulsory Purchase Order</b> To seek approval for the serving of a Compulsory Purchase Order to enable the acquisition of the land required to enable the implementation of the new slip roads at M58 Junction 1			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2017 Decision due date for Cabinet changed from 12/01/2017 to 09/03/2017. Reason: Lengthy discussions have been undertaken with the Council's preferred contractor over the Form of Bond and this has led to some delay in their appointment. Their input is required in defining the final areas of land to be included in the CPO schedule and plans which are critical to the production of the Cabinet report.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Molyneux			

Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Landowners; Highways England
Method(s) of Consultation	Affected Landowners will receive letters explaining the details of the proposals and desire to acquire land through negotiation. Landowners will also receive specific correspondence and invitations to meetings from the Council's Land Agent
List of Background Documents to be Considered by Decision-maker	M58 Junction 1 New Slip Roads - Compulsary Purchase Order
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Flood and Coastal Erosion Risk Management Policies</b> To approve a set of policy documents to support Flood and Coastal Erosion Risk Management within Sefton.			
Decision Maker	Cabinet  Council			
Decision Expected	9 Mar 2017 Decision due date for Cabinet changed from 09/02/2017 to 09/03/2017. Reason: to enable policy documents to be considered by the Overview and Scrutiny Committee (Regeneration and Skills)			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Not at present but consultations will be undertaken with the Cabinet Member – Locality Services; the Head of Corporate Resources; the Head of Regulation and Compliance; officers from various other departments; and other			

	stakeholders as appropriate
Method(s) of Consultation	Meetings; Emails
List of Background Documents to be Considered by Decision-maker	Flood and Coastal Erosion Risk Management policies
Contact Officer(s) details	Paul Wisse paul.wisse@sefton.gov.uk Tel: 0151 934 2959

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Adoption of the Sefton Local Plan</b> Following receipt of the Local Plan Inspector's final report, which is anticipated in late September, the Council is requested to adopt the Sefton Local Plan.			
Decision Maker	Cabinet  Council			
Decision Expected	6 Apr 2017  20 Apr 2017 Decision due date for Cabinet changed from 12/01/2017 to 06/04/2017. Reason: the Council is still awaiting the Inspector's Final Report Decision due date for Council changed from 26/01/2017 to 20/04/2017. Reason: the Council is still awaiting the Inspector's Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	N/A			
Method(s) of Consultation	Planning Services has consulted the community and stakeholders throughout the preparation of the Local Plan, and has met all the requirements set out in the relevant Regulations. In addition, <a href="http://www.sefton.gov.uk/localplan">www.sefton.gov.uk/localplan</a> is continually updated with the latest news about progress on			

	the Local Plan and all consultation stages before and after the local Plan was submitted to the Planning Inspectorate.
List of Background Documents to be Considered by Decision-maker	Adoption of the Sefton Local Plan
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Parks and Greenspaces Working Group</b> To submit the findings of the Parks and Greenspaces Working Group.			
Decision Maker	Cabinet			
Decision Expected	6 Apr 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Elected Members and Stakeholders			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Parks and Greenspaces Working Group			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Community Infrastructure Levy - Publication Draft Charging Schedule</b>
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	Approval of the the publication draft of the Community Infrastructure Levy Charging Schedule, and associated evidence, for public comment and submission of the Draft Community Infrastructure Levy Charging Schedule, associated evidence and comments made for examination.			
Decision Maker	Cabinet Council			
Decision Expected	6 Apr 2017  20 Apr 2017 Decision due date for Cabinet changed from 01/12/2016 to 06/04/2017. Reason: The Inspector's findings to the Local Plan examination have been delayed due to the re-opening of the Local Plan hearings. The Community Infrastructure Levy is informed by the Inspector's findings so therefore the decision has to be slipped to take account of this.  Decision due date for Council changed from 26/01/2017 to 20/04/2017. Reason: The Inspector's findings to the Local Plan examination have been delayed due to the re-opening of the Local Plan hearings. The Community Infrastructure Levy is informed by the Inspector's findings so therefore the decision has to be slipped to take account of this.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	members; general public; developers; infrastructure providers; interest groups;			
Method(s) of Consultation	Preliminary draft charging schedule available for public comment; workshop; presentations			
List of Background Documents to be Considered by Decision-maker	Community Infrastructure Levy - Publication Draft Charging Schedule			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

## SEFTON METROPOLITAN BOROUGH COUNCIL

## FORWARD PLAN

Details of Decision to be taken	<b>Revenue and Capital Budget Plan 2016/17 - 2019/20</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans for 2016/17 - 2019/20, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet  Council			
Decision Expected	2 Feb 2017  2 Mar 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2016/17 - 2019/20			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Revenue and Capital Budget Plan 2016/17 - 2019/20</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans for 2016/17 - 2019/20, including
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	Government grants, financial pressures and service changes.			
Decision Maker	Cabinet Council			
Decision Expected	16 Feb 2017 2 Mar 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Unions, Staff, relevant external organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2016/17 - 2019/20			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Accommodation Strategy/Agile Working Working Group</b> To submit the findings of the review undertaken by the Accommodation Strategy/Agile Working Working Group
Decision Maker	Cabinet
Decision Expected	9 Mar 2017



Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member - Regulatory, Compliance and Corporate Services, Director of Social Care and Health, Wigan MBC, One Vision Housing			
Method(s) of Consultation	Meetings, site visits and witness interviews			
List of Background Documents to be Considered by Decision-maker	Accommodation Strategy/Agile Working Working Group			
Contact Officer(s) details	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Licensing/Child Sexual Exploitation Working Group</b> To submit the findings of the Licensing/Child Sexual Exploitation Working Group			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Director of Social Care and Health, Merseyside Police			
Method(s) of Consultation	Meetings and witness interviews			
List of Background Documents to be Considered by Decision-	Licensing/Child Sexual Exploitation Working Group			

maker	
Contact Officer(s) details	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Area Committees Working Group</b> To submit the findings of the review undertaken by the Area Committees Working Group			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member - Regulatory, Compliance and Corporate Services, Director of Corporate Resources, Head of Strategic Support, Head of Communities, Local Advisory Group Members and Parish Council representatives serving on Area Committees			
Method(s) of Consultation	Meetings, witness interviews			
List of Background Documents to be Considered by Decision-maker	Area Committees Working Group			
Contact Officer(s) details	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068			